

**Vignan's Institute of Management & Technology for
Women
(Accredited by N B A)**

Minutes of the Transport Committee Meeting

The Transport Committee meeting was held on 04/07/2022, Time: 10:10 a.m. in the Seminar Hall.

The Quorum (minimum 40%) was satisfied.

The following members were present:

1. Dr. G. Apparao Naidu
2. Dr. G. Rajesh
3. Dr. B. Phijik
4. Dr. T. Pullaiah
5. Dr. C. Srinivasa Kumar
6. Dr. M. Vishnu Vardhana Rao
7. Dr. R. Sridhar

The Chairman welcomed all the members to the meeting of the Transport Committee.

Proceedings of the Meeting of the Transport Committee

Agenda Item 1: Review & Confirmation of the Previous Minutes of Meeting of the Transport Committee held on 04/07/2022, Time: 10:10 a.m.

The minutes of the previous Transport Committee meeting were reviewed and confirmed by all the members.

Agenda Item 2: Action Taken on Previous Meeting, if any

AGENDA	ACTION TAKEN
Discussion about preventive maintenance, insurance renewal, fitness certification, and compliance of college vehicles.	Periodic maintenance of all transport vehicles was carried out. Vehicle insurance, fitness certificates, permits, and pollution control certificates were renewed to ensure compliance with statutory regulations.

Agenda Item 3: Review of Existing Bus Routes and Consideration of New Routes Based on Student Requirements

The committee reviewed the existing bus routes and their effectiveness in meeting student transportation needs. Requests received from students for new routes and route extensions were discussed. The committee recommended introducing feasible routes based on demand and operational viability.

Agenda Item 4: Discussion about Preventive Maintenance, Insurance Renewal, Fitness Certification, and Compliance of College Vehicles

The committee reviewed the preventive maintenance schedule of all college vehicles. The status of insurance renewals, fitness certifications, and statutory compliance requirements was discussed. The committee emphasized timely completion of all regulatory requirements to ensure safe and uninterrupted transport services.

Agenda Item 5: Evaluation of Transport Service Efficiency, Route Optimization, and Vehicle Utilization

The committee evaluated the efficiency of transport services and vehicle utilization. Existing routes and operational performance were reviewed to identify areas for improvement. The committee suggested route optimization to enhance service efficiency and resource utilization.

Agenda Item 6: Any Other Discussion with the Permission of the Chair

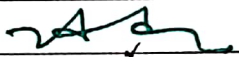
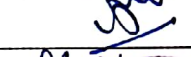
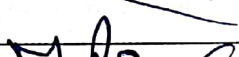
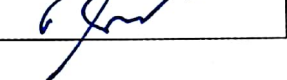
The committee discussed the need for continuous improvement in transport facilities and services. Members emphasized maintaining safety, punctuality, and user satisfaction. The meeting concluded with a vote of thanks to the Chair.


CONVENOR

**Vignan's Institute of Management & Technology for
Women
(Accredited by NBA)**

**Minutes of the Transport Committee meeting held on 04/07/2022, Time: 10:10
a.m.in the Seminar hall, VMTW**

Members Present:

S.No	Name of the Member	Designation in the committee	Signature
1	Dr.G.Apparao Naidu	Chairman	
2	Dr.G.Rajesh	Member	
3	Dr.B.Phijik	Convenor	
4	Dr.T.Pullaiah	Member	
5	Dr.C.Srinivasa Kumar	Member	
6	Dr. M. Vishnu Vardhana Rao	Member	
7	Dr. R. Sridhar	Member	

Vignan's Institute of Management & Technology for Women (Accredited by NBA)

**Minutes of the Transport Committee meeting held on 27/03/2023, Time
10:45 a.m. at Seminar Hall.**

The Quorum (minimum 40%) was satisfied.

The following members were present:

The following members were present:

- 1.Dr. G. Apparao Naidu
- 2.Dr. G. Rajesh
- 3.Dr. B. Phijik
- 4.Dr. T. Pullaiah
- 5.Dr. C. Srinivasa Kumar
- 6.Dr. M. Vishnu Vardhana Rao
- 7.Dr. R. Sridhar

Proceedings of the Meeting of the Transport Committee

**Agenda Item 1: Review & Confirmation of the Previous Minutes of Meeting of the
Transport Committee held on 27/03/2023.**

The minutes of the previous Transport Committee meeting were reviewed and confirmed by all the members.

Agenda Item 2: Action Taken on Previous Meeting, if any

AGENDA	ACTION TAKEN
Discussion about preventive maintenance, insurance renewal, fitness certification, and compliance of college vehicles	Periodic maintenance, Vehicle insurance, fitness certificates, permits, and pollution control certificates were renewed to ensure compliance with statutory regulations.

Agenda Item 3: Review of existing bus routes and consideration of new routes based on student requirements.

The committee reviewed the existing bus routes, discussed student transportation requirements, and recommended the introduction/modification of routes where necessary to improve accessibility and convenience.

Agenda Item 4: Review of transport timings and schedules for students and staff.

Transport timings and schedules for students and staff were examined, and it was resolved to make suitable adjustments to ensure punctuality, safety, and better alignment with academic and administrative activities.

Agenda Item 5: Evaluation of transport service efficiency, route optimization, and vehicle utilization.

The committee evaluated transport service efficiency, route optimization, and vehicle utilization, and discussed additional matters with the permission of the Chair, recommending continuous monitoring and improvement of transport operations.

Agenda Item 6: Any other discussion with the permission of the Chair .

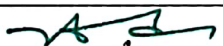
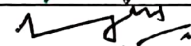
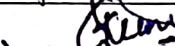
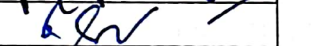
The committee discussed the need for continuous improvement in transport facilities and services. Members emphasized maintaining safety, punctuality, and user satisfaction. The meeting concluded with a vote of thanks to the Chair.


CONVENOR

**Vignan's Institute of Management & Technology for
Women
(Accredited by NBA)**

**Minutes of the Transport Committee meeting held on 27/03/2023, in the
Seminar hall, VMTW.**

Members Present:

S.No	Name of the Member	Designation in the committee	Position
1	Dr.G.Apparao Naidu	Chairman	
2	G.Rajesh	Member	
3	Dr.B.Phijik	Convenor	
4	Dr.T.Pullaiah	Member	
5	Dr.C.Srinivasa Kumar	Member	
6	Dr. M.Vishnu Vardhana Rao	Member	
7	Dr. R. Sridhar	Member	